**Request for religious accommodations during Ramadan 2024**

TO: *[fill in the name of the people at your child’s school who can help with your request – teacher, assistant principal, coach, etc. You can send your request to several people.]*

FROM: *[your full name]*

CONCERNING: *[your child’s name and grade]*

DATE: *[date of your request]*

As you may know, in 2024 Muslims will celebrate the holy month of Ramadan from Monday, **March 11** through **Tuesday, April 9**. This is a very special month-long period of fasting, reflection, and prayer. It is followed by the holiday of Eid al-Fitr, which begins on **Wednesday, April 10** and may be observed from one to three days. Please see this guide for schools from the Council on American-Islamic Relations, Massachusetts, for more information.

On behalf of my child, I am requesting the following accommodations so that he/she can exercise his/her sincerely held religious beliefs (check all that apply):

\_\_\_\_\_ A quiet place to rest or study during lunch time

\_\_\_\_\_ 5 to 10 minutes for prayers in a clean and quiet place, after lunch and again in late afternoon

\_\_\_\_\_ Assignments/tests: *[give details of what you want]*

\_\_\_\_\_ Physical education: *[give details of what you want]*

\_\_\_\_\_ Sports: *[give details of what you want]*

\_\_\_\_\_ Other:

\_\_\_\_\_ An excused absence from school on *[check all that apply]* \_\_\_ 4/10 \_\_\_ 4/11 \_\_\_4/12

Thank you for your cooperation. If you have any questions, please contact me at *[your phone number or email address, whichever you prefer.]*

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**FOR PARENTS:** Email a copy of this request to each teacher or staff member who can help OR drop off a copy for each of them at your child’s school**. Keep a copy for your records.** You can submit a new request, with a new date, at any point during Ramadan as your child’s needs change.